



City of Rochester

Development Proposal Outline for Vacant Land

ADDRESS OF PROPERTY
TO BE PURCHASED _____

PURCHASER'S NAME _____

DATE _____

PURCHASE PRICE (state the amount of your bid) \$ _____

1.) Do you currently own property that adjoins the City-owned vacant land? Yes ____ No ____

If you answered no to the previous question, proceed to Section 3.

If you answered yes, describe your adjoining property:

Address: _____

Type of property / current use and occupancy: _____

2.) If you are an adjoining owner, do you intend to construct improvements on the City-owned vacant land? Yes ____ No ____

If you answered no, skip Sections 3, 4, 5, 6, and 7. Complete Sections 8 and 9.

3.) **PROPOSED USE** - Describe proposed use and nature of improvements to be constructed. Indicate number of units and whether they will be leased or owner-occupied. Indicate the specific uses of stores, offices, and industrial space, i.e. beauty salon, restaurant, etc.

1. Apartments _____

2. Store _____

3. Offices _____

4. Industrial _____

5. Parking Lot _____

6. Other _____

Time required to complete construction of improvements will be _____ months.

4.) PARKING LOT PROPOSALS: SUBMISSION OF A SITE PLAN IS REQUIRED.

Information regarding site plans can be obtained from the office of Planning and Zoning at (585) 428-7043.

For parking lot proposals, skip Section 5 and complete Sections 6, 7, 8 and 9.

5.) NEW CONSTRUCTION:

FOR ALL NEW CONSTRUCTION, SUBMISSION OF A SITE PLAN IS REQUIRED.

- ☐ Proposals for new residential construction should include a front elevation.
- ☐ Proposals for new commercial or mixed-use construction should include a façade plan.
Façade Plan (applicable to commercial or mixed-use structures only.) - Describe in detail below the proposed street façade of the building, including:
 - a) Exterior siding materials;
 - b) Type, size and number of windows and doors;
 - c) Proposed color of exterior;
 - d) Exterior lighting plan;
 - e) Security measures, if any; and
 - f) Size, location and number of exterior signs.

DESCRIPTION (attach additional pages if needed) :

- 6.) EXPERIENCE** - Describe in detail below previous experience in completing similar projects. Include references and photographs if possible. If your project will be carried out by more than one individual, describe the experience and role of each team member. Attach additional pages if needed.

| <u>ADDRESS</u> | <u>SCOPE OF PROJECT</u> | <u>COST OF PROJECT</u> | <u>REFERENCE & TELEPHONE #</u> |
|----------------|-------------------------|------------------------|------------------------------------|
|----------------|-------------------------|------------------------|------------------------------------|

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7.) **CONSTRUCTION COST ESTIMATE**

Please develop an itemized estimate of anticipated construction costs using the Cost Estimate Outline below:

EXTERIOR

ESTIMATED COSTS

- | | |
|--------------------------------------|----------|
| 1. Chimneys - point or rebuild | \$ _____ |
| 2. Roof - repair or replace | _____ |
| 3. Cornice and trim repairs | _____ |
| 4. Siding - repair or replace | _____ |
| 5. Gutters & downspouts | _____ |
| 6. Exterior door - repair or replace | _____ |
| 7. Steps & porch repairs | _____ |
| 8. Foundation wall pointing & repair | _____ |
| 9. Exterior protective covering | _____ |
| 10. Storms & screens | _____ |
| 11. Accessory Building repairs | _____ |
| 12. Service walks repairs | _____ |
| 13. Driveway/Parking Lot | _____ |
| 14. Landscaping | _____ |
| 15. Fence | _____ |
| 16. Other: _____ | _____ |

SUBTOTAL EXTERIOR: \$ _____

INTERIOR

- | | |
|---------------------------------|----------|
| 16. Joist or beam repairs | \$ _____ |
| 17. Wall changes | _____ |
| 18. Wall & ceiling treatments | _____ |
| 19. Electric | _____ |
| 20. Heating | _____ |
| 21. Plumbing | _____ |
| 22. Window repairs | _____ |
| 23. Door repairs | _____ |
| 24. Stairways & railings | _____ |
| 25. Insulation - attic/sidewall | _____ |
| 26. Kitchen cabinets & counters | _____ |
| 27. Floor repairs | _____ |
| 28. Cellar enclosures | _____ |
| 29. Other: _____ | _____ |

SUBTOTAL INTERIOR: \$ _____

TOTAL ESTIMATED COSTS: \$ _____

PURCHASE PRICE: \$ _____

TOTAL EXPENDITURE: \$ _____

Cost per sq. ft. \$ _____

Cost per unit \$ _____

Name source of estimates:

Architect: _____ **Contractor:** _____

8.) FINANCING - SOURCE OF FUNDS

A. Personal Funds

(you must provide verification, i.e. bank statements, etc.) \$

B. Bank Financing (Letter of Interest from bank must be included if your proposal relies on bank financing.)

\$ _____

***TOTAL** \$

***Total amount of financing must be greater than or equal to bid price plus development / construction cost as set forth in Section 7. Adjoining owners must demonstrate proof of funds for bid price only.**

9.) CONTINGENCIES (indicate which, if any, contingencies apply to your proposal.)

A.. Combination

Upon acquiring ownership of the City-owned vacant land that is the subject of this proposal, I agree to combine the land with my adjoining property. (Note: this contingency is required for purchasers are owners of adjoining property.)

Signature

Signature

B. Zoning Yes _____ No _____

Reason for contingency

C. Financing Yes _____ No

Time required to obtain loan commitment _____

D. Other _____

EVALUATION CRITERIA

In evaluating the merits of the proposals submitted for this property, the following items will be among the factors considered. The order of importance of magnitude is not necessarily reflected in the order given below.

- A. Proposed Plan: The overall quality of the proposed physical elements of the development plan and the degree to which the plan will contribute to the continued redevelopment of the immediate neighborhood.
- B. Compatibility: The compatibility of the proposed plan with existing zoning, land use, density, and building rehabilitation standards. Will your new construction be compatible with existing structures in the neighborhood. Does the proposal include documentation demonstrating community support for the proposed plan?
- C. Developer's Timetable: The developer's timetable for the project, including evidence of his capability to carry out the project in an expeditious manner.
- D. Financing Plan: The developer's commitments for permanent financing of the proposed project, as well as the equity he will have for the project.
- E. Experience: Does the proposal demonstrate experience of the purchaser in completion of similar development projects?
- F. Public Program Assistance: The requirements for a reliance upon public (City, State, Federal) program assistance in undertaking the project.
- G. Preservation: The developer's interest in the retention and preservation of (all) structure(s) and or the degree to which the proposed re-use preserves the existing character of the site/structure(s).
- H. Tax Status of Proposed Projects: The City has a policy restricting the sale of property to tax exempt organizations unless a property has been unsuccessfully offered for sale twice to taxable organizations. If your proposal is for a tax exempt use please contact the Division of Real Estate before submitting your proposal.

RIGHTS RESERVED BY THE CITY OF ROCHESTER

- Only proposals that comply with all provisions, requirements, terms and conditions of this Request For Proposal (RFP) will be considered for review by the City.
- The City of Rochester reserves the right to request more detailed information from one or more proposers before the final selection is made.
- All materials submitted in response to the City's Request For Proposal (RFP) become the City's property without obligation of the City to return such materials.
- All determinations of completeness of any submission and its compliance with the provisions, requirements, terms and conditions of this RFP and the eligibility or qualifications of any proposer shall be in the sole and absolute discretion of the City of Rochester.
- The City of Rochester may waive any of the provisions, requirements, terms and conditions of this RFP.
- Subsequent to submission of proposals in response to this request, the City in the exercise of its sole and absolute discretion, may enter into parallel negotiations with two or more proposers, may designate two or more proposers for "short list" consideration, may request best and final offers, and/or may conduct other additional competitive proceedings with respect to the potential disposition covered by this request.
- The City reserves the right to issue an addendum should it become necessary to revise any section of this RFP, provide additional information necessary to adequately interpret provisions and requirements of this RFP, or respond to written inquiries concerning the RFP.
- The City, at its sole discretion, reserves the right to accept or reject any and all responses received under this RFP solicitation, to waive minor irregularities, and to conduct discussions with all responsible respondents, in any manner necessary, to serve the best interest on the City of Rochester.
- The City has no obligation to discuss its reasons for selecting, accepting or rejecting any proposals with any proposers or representatives of said proposers.
- The City shall not be liable for any costs or expenses (including but not limited to the foregoing costs and expenses of legal counsel) incurred by any proposer in responding to this Request.
- All costs and expenses incurred by each proposer in connection with this RFP will be borne by the proposer, including without limiting the foregoing, all costs and expenses in connection with: surveys, reports, plans, designs, schematics, studies, research and any other due diligence work; preparation of each proposal; advice and representation of legal counsel responding to this RFP.
- The City reserves the right to withdraw from sale any or all of the properties for which the City has made a public offering at any time prior to City Council approval.
- Proposals shall be accepted from principals only. No brokerage fees, finder's fees, commissions or other compensation will be payable by the City.